#### Job Title:

**Pharmacist** 

#### **Job Overview:**

Pharmacists at Organic Remedies play a crucial role in ensuring a positive experience for each patient during their visit to one of our dispensaries. They are responsible for a wide range of tasks, with a primary focus on patient consultation, treatment plan development, and compliance with medical marijuana regulations. Pharmacists must be empathetic and understanding of a patient's condition, and ensure that patients are greeted with a smile and provided an exceptional level of care, by leading by example.

### Reports to:

President & COO

#### **Essential Responsibilities and Duties:**

## **Compliance and Regulatory Responsibilities:**

- Ensure compliance with the rules and regulations governing medical marijuana in the State of Pennsylvania
- Review and ensure compliance with each patient's physician certification prior to dispensing of medical marijuana.
- Utilize MJ Freeway, The PA State inventory seed to sale and patient tracking system.

## **Patient Care and Consultation:**

- Conduct patient consultations to understand past medical histories, current prescriptions and over-the-counter medication use, and specific medical needs to then create recommendations.
- Collaborate with other healthcare providers when necessary to determine the most optimal therapy for each patient.
- Explain the various dose delivery options and strains available to patients, ensuring they
  understand the options and their differences along with their effects, potential side effects, and
  drug-drug interactions.
- Titrate does of CBD (Cannabidiol) and/or THC for appropriate patient outcomes and symptom relief.
- Organize and facilitate patient and healthcare practitioner education sessions and materials, including presentations as well as handouts, as assigned.
- Perform one-week follow-up calls to check on the progress and well-being of new patients.
- Provide patients with an outstanding experience during their visit.

#### **Dispensary Operations:**

- Understand the rules and regulations around marketing for medical marijuana dispensaries in Pennsylvania.
- Assist with receipt of inventory orders from grower processors.
- Assist in end of day inventory counts and reconciliation.
- Assist with end of day cash balancing and financial reporting.

- Follow all Pennsylvania Department of Health Medical Marijuana regulations.
- Other duties/responsibilities as assigned.

### **Qualifications:**

- Ability to read and interpret documents such as SOPS, Employee Handbook, and other company documents.
- Ability to read, write, and speak English, fluently.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to apply common sense understanding to carry out instruction furnished in written, oral or diagram form.
- Ability to provide exceptional customer service that makes both internal and external patients feel welcome, important, and appreciated.
- Ability to preserve confidentiality of information.
- Excellent organizational, time management, and communication skills.
- Strong attention to detail.
- Proficiency in Microsoft Office Suite.
- Knowledge of state regulations and industry trends.
- Ability to work weekends, and extended days on a regular basis, with day and evening hours available.

# **Education/Experience:**

- Graduate of an accredited School of Pharmacy
- Hold a license as a registered pharmacist in the state of Pennsylvania.
- Complete the state required 4 hour continuing education program required for healthcare professionals.

#### **Qualification Requirements:**

- To perform this job successfully, the employee must be able to perform each essential responsibility and duty satisfactorily.
- Must be at least 18 years of age.
- Ability to pass a drug test.
- Ability to pass a state and federal criminal background check for affiliation with company.

## **Physical Demands:**

- The physical demands described below are representative of those that must be met to successfully perform the essential responsibilities and duties of this job.
- Regularly required to do the following activities:
  - Sit at a desk for long periods without a break.
  - Perform continuous operation of a computer for four hours or longer.
  - Use hands to finger, handle, and/or feel; the ability to type, pick, pinch with fingers, seize, hold grasp or turn with hands and perceive attributes of objects and materials such as size, shape, temperature, or texture, by touching with fingertips.
  - Occasional walking.

- o Maintain balance while walking, standing, or crouching.
- Twist upper torso.
- o Reach up and out with hands and arms.
- o Lift up to ten to twenty pounds and carry one hundred feet.